



WELCOME

TO THE BULLDOG COMMUNITY!

The West York Area School District encourages you to become a part of our Sapphire K-12 Community Portal. The Community Portal allows parents and students to have individual access to student information -- at the Secondary Level, this includes live grades, report cards, transcripts, and more!

Using the portal, students will be able to access their profile and parents will be able to access information on all of their students from one account.

To create an account, please go to <http://sapphire.wyasd.k12.pa.us/CommunityWebPortal/> and follow these steps:

- Under Login & Forgot Password, click on: **▲ Create a Web Portal Account**
- On the next window, you will be prompted to enter a keyword, enter ***bulldogs*** and click **Continue**.
- Now you must review the Acceptable Use Policy. Once you have agreed to the terms of the policy, you will be prompted to move to the next screen.
- On the next screen, you will enter your name, address, and email. Here, you will create a personal username and password. **We recommend writing this down for future use.**
- Next you will enter basic information about your child(ren). When this information is entered, the Sapphire K-12 system will link you to your child(ren)'s school information.
- Once your application has been submitted, it may take up to one week for your account to be validated.
- Once approved you will receive an email to the address you provided containing a PIN (number).

You will need to retain this PIN and use it to log-in to the Sapphire Portal along with the username and password you created.

If at any time you have difficulties setting up your account, please email SapphirePortal@wyasd.org or contact the office of your child's school.