



West York Area School District  
Administrative Office – 1891 Loucks  
Road Suite 100  
York, PA 17408  
717.792.2796

Dear Parent or Guardian:

In order for schools within the West York Area School District to continue to be able to provide your *student* with the most effective web-based tools and applications for learning, they need to abide by federal regulations that require a parental signature as outlined below. Our teachers take considerable care in choosing the best instructional web-based tools and applications to increase your child's learning. They only use and select sites that do not require students to enter personal information such as their home address or phone number.

Our district utilizes computer software applications and web-based services operated by third parties. These include contracted content providers such as Moodle, Study Island, and Discovery Education and websites and apps with similar educational programs. A complete list of the programs with the privacy policy and terms of service for each can be found at [https://docs.google.com/programs\\_list](https://docs.google.com/programs_list).

In order for our students to use these programs and services, certain personal identifying information might be requested by the service provider, such as the student's name, a username, password and occasionally a school email address. Under federal law entitled the Children's Online Privacy Protection Act (COPPA), these websites must provide parental notification and obtain parental consent before collecting personal information from children under the age of 13. (For more information on COPPA, please visit <http://www.ftc.gov/privacy/coppafaqs.shtm> or <https://www.ftc.gov/tips-advice/business-center/guidance/childrens-online-privacy-protection-rule-not-just-kids-sites>). Our district is choosing to inform all parents of the tools we use, not just the parents of children under 13.

The law permits schools to act as the parent's agent and can consent to the collection of student information on the parent's behalf with your permission. Any additional web-based educational programs and services which our schools may add during the upcoming academic year will be accompanied by a separate request for parent permission. Questions may be directed to Ms. Erin N. Holman, Assistant Superintendent. If you have an objection to any of the tools listed, please attach and submit a written letter to your child's building principal with an opt-out request for specific tools. However, please be advised that not granting permission to use some of these services would result in your child not being able to participate in various instructional activities.

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I have been provided with a notice of the websites and online services our district may consent to on our behalf. This form constitutes permission for our district to create accounts for my child on these district approved websites and services for instructional purposes.

Student Name (PLEASE PRINT): \_\_\_\_\_

Grade: \_\_\_\_\_ Homeroom: \_\_\_\_\_

Parent/Guardian Name (PLEASE PRINT): \_\_\_\_\_

Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_