



March 29, 2020

This communication supersedes all previous communication.

Greetings Bulldogs!

I would like to thank you for your support and patience during this time of uncertainty.

We are reaching out today with updated information concerning the week of March 30, 2020, and to alert families about the second phase of Chromebook distribution.

Student Chromebooks

To provide a continuity of education for our students during the closure, we will be issuing Chromebooks to all students in grades K-3 this week as well as any students in grades 4-12 who were not able to pick up their devices last week. Chromebooks are the property of the West York Area School District and will be on loan to students until regular school sessions resume. Each student Chromebook is assigned an asset tag that will be recorded in our District database. In the coming weeks, families will receive an email that will contain our accountability measures for use and return of the device, which will require an e-signature.

Chromebook Pick-up Procedures

1. Chromebooks will be distributed on **Tuesday, March 31**, at the West York Area Middle School for students in grades K-3 and any students 4-12 who have not yet picked-up their device.
2. Pick up days and times can be selected by clicking [HERE](#). If you are having trouble with the link, please contact your child's school. The pick-up times are as follows:
 - **Tuesday, March 31, 8:00 a.m. - 10:30 a.m. and 12:15 pm - 6:00 p.m.**
 - There will be no distribution from 10:30 a.m. - 12:15 p.m. to allow the District to serve daily lunch.
3. Please see the [MAP](#) for traffic flow.
4. All drivers and riders should remain in their cars when picking up devices and follow the flow of traffic. Please post a sign with your child(s)'s name and grade(s) on your windshield to assist with distribution flow. [EXAMPLE](#).
5. If you are walking to the Middle School to pick up a device, please walk to the yellow starred area shown on the map.
6. Each student will be provided an envelope with a Chromebook and a charger, a Device Guide, and Chromebook Instruction Sheet. It is preferred that students use the District-issued Chromebooks in lieu of personal devices. The District can only support District-issued devices.
7. If you already picked up your Chromebook last week, please check that your charging cord works on the device you were given. Some devices were packaged incorrectly. We apologize for the inconvenience and we ask that you return the wrong cord to the Middle School and get the correct cord for your device. You can stop by the Middle School any time between 8:00 a.m. - 6:00 p.m. on Tuesday, March 31, 2020, to exchange your cord.

To access the Chromebook Device Guide and more, please visit the District Technology page for information, [HERE](#).

Lunch Program

We are continuing to serve meals every Monday - Friday, from 11:00 a.m. - 12:00 p.m. at the Middle School. Breakfast and lunches are being served in a curbside manner. This is for **ANY** child under the age of 18.

- Note: During the week of April 6, we will **NOT** be serving lunches on Friday, April 10, however, additional food items will be added to the Thursday, April 9, bags.

Monday, March 30, through Thursday, April 9, 2020:

- Starting **Monday, March 30, 2020**, the packets that were sent home with students on March 13, 2020, become a **required activity**. Students should work on the assignments that were provided in these packets. Teachers will provide online resources and support students with these packets. Teachers are offering office hours each day during this time to support your students.
 - **Elementary**: Office hours will be communicated by your child's teacher through Class Dojo - please continue to check both the School Story and the individual Class Stories for updates.
 - **Secondary (MS/HS)**: Each teacher has communicated office hours to their students.
- Please reach out to your child's teacher(s) if they complete their assigned packet prior to April 9, 2020.
- **April 10 - 13, 2020** - according to the District calendar, these are non-student days; our teachers will not be available.

We will notify families if these plans change.

Building Specific Information

In the coming days, you will be able to find specific information on your child's building page. Please make a note and bookmark these pages:

[High School](#)

[Middle School](#)

[Trimmer Elementary](#)

[Lincolnway Elementary](#)

[Wallace Elementary](#)

We will continue to communicate and provide updates as appropriate through Blackboard, our website, and social media.

Thank you, and please stay safe and healthy.

Sincerely,

Dr. Todd M. Davies
Superintendent